

REACTIVATION OF AN EXPIRED LB DOMAIN GUIDE

- Definitions:**
- LBDR** – The Lebanese Internet Domain Name Registry as assigned by IANA.
 - Domain** – The Internet domain name in Latin script registered under the **LBDR** for Internet referencing.
 - Entity** – An officially recognized Lebanese entity registering the **Domain** for its own use over the Internet.
 - Admin-c** – The administrative contact being the official representative of the **Entity** as recognized by the Lebanese law. (Should be the same under LBDR-A, LBDR-B, LBDR-C and LBDR-E)
 - Tech-c** – The technical contact being an individual or a service provider company that the **Entity** delegates to act on its behalf and execute and maintaining the **Domain** registration. (Should be the same under LBDR-A, LBDR-B, LBDR-C and LBDR-E)

What is an expired LB domain?

The **LBDR** notified the incumbent **Tech-c** in October 1999 that the **Entity** domain application record is still missing the Lebanese Trademark Certificate for the third level domain name in Latin script under class 35 and that they should ask from the **Entity** to complete the domain application before 01/01/2001 otherwise the **LBDR** will revoke the **Domain** allocation.

Officially, the **LBDR** revoked on 01/01/2001 the **Domain** allocation of all non-compliant domain applications. But in practice, the **LBDR** froze the status of all expired domain on 01/01/2001 rather than canceling the allocation of the **Domain(s)**.

Will an expired domain continue to resolve?

Yes, based on above an expired LB domain continues to resolve in a normal manner.

We did not know that the domain registration expired and need to update it urgently?

Pending the completion of the domain application records, the **LBDR** will only honor name servers' updates initiated by the incumbent **Admin-c** or **Tech-c**.

The **LBDR** rejects, without exceptions, all special requests and/or considerations. The **LBDR** apologizes for not fostering discussions around the Lebanese trademark requirement ruling and the **LBDR** will not engage in any open debate on the subject.

How do I know if the domain registration expired?

The online **Domain** registration status <http://www.aub.edu.lb/lbdr/search.html> will show an expired date in the "Expiry" field.

To reactivate an expired domain the current official representative of the **Entity** should follow below steps:

1. Check if the domain **Admin-c** is still the current official representative of the **Entity**. If the domain **Admin-c** is still the same go to step-2.

If the **Admin-c** changed:

- a. Please fax the following documents to the registry (fax# +961-1-744473 or scan the documents and email them to lbdr-fax@aub.edu.lb :

A completed and signed domain name registration contract form (LBDR-A). The LBDR-A form is available for download from <http://www.aub.edu.lb/lbdr/lbdra.pdf> .

A current copy of the Commercial Circular (IZAA TIJARIEH) or organization license showing the name and signature of the official representative of the **Entity**.

- b. Email to niclbdr@aub.edu.lb a NEW domain contact person requests (LBDR-C) for the **Admin-c**. The LBDR-C form is available for download from <http://www.aub.edu.lb/lbdr/lbdr.txt>

2. Check if the domain **Tech-c** is still the current domain guardian on behalf of the **Entity**. If the domain **Tech-c** is still the same go to step-3.

If the **Tech-c** changed:

- a. Please fax the following documents to the registry (fax# +961-1-744473 or scan the documents and email them to lbdr-fax@aub.edu.lb :

A completed and signed domain name delegation instructions form (LBDR-E). The LBDR-E form is available for download from <http://www.aub.edu.lb/lbdr/lbdre.pdf> .

- b. Email to niclbdr@aub.edu.lb a NEW domain contact person requests (LBDR-C) for the **Tech-c**. The LBDR-C form is available for download from <http://www.aub.edu.lb/lbdr/lbdr.txt>

3. If the **Entity** owns a Lebanese trademark Certificate for the exact third level domain name in Latin script under the Internet advertising and use class 35 (for XYZ.com.lb domain the **Entity** should own a trademark for "XYZ" only) go to step-4

If the **Entity** did not trademark the domain name yet and wants to benefit from the 50% discount on the trademark fees:

- a. The **Tech-c** should request a "Domain name available attestation" by emailing to niclbdr@aub.edu.lb an UPDATE domain application request (LBDR-B) and in the "Remark" field right the word "Attestation". The LBDR-B should also reflect the current **Admin-c** and **Tech-c** contacts for the domain as per the **Entity** latest instructions and any Name Server or address changes. The LBDR-B form is available for download from <http://www.aub.edu.lb/lbdr/lbdrb.txt>.

The LBDR-B is auto-parsed by a script and the **Tech-c** should receive an immediate receipt notice with a unique **LBDR Ticket Number**. Please use the LBDR Ticket Number in any follow up related to that specific update request.

The **LBDR** will review the provided documents, validate that the **Domain** name is already assigned to the same requesting **Entity** and accordingly the application is accepted and the **LBDR** will notify the **Office of Intellectual Property Protection (IPP)** at the **Ministry of Economy and Trade** that the domain name is available for registration. The domain name available attestation is emailed to the **IPP** copying the **Tech-c**. Please allow for 5 to 10 working days from the review and validation process from the LBDR-B filing date.

IMPORTANT: The **IPP** will ask for a copy of the "LBDR Domain Available for Registration Attestation". So, the **Entity** should print a copy of the emailed attestation and add it to the Trademark registration documents.

The **Entity** should complete the trademark/trade-name registration process within validity of the "LBDR Domain Available for Registration Attestation" and after that complete the LB domain name registration (go to step-4). **The registry DOES NOT accept the trademark deposit document.**

For details about how to apply for a Lebanese Trademark Certificate please visit the below link or contact the Intellectual Property Office at the Ministry of Economy & Trade:

URL : <http://www.economy.gov.lb/MOET/English/Navigation/ServicesOnline/IPR/>
Phone : 961-(01)-982344
Address : Ministry of Economy & Trade (Intellectual Property Office)
Assaf Building, Artois Street, Hamra, Beirut, Lebanon.

4. The **Tech-c** should Fax the [front and back page of the Lebanese Trademark Certificate](#) to the registry (fax# +961-1-744473 or scan the documents and email them to lbdr-fax@aub.edu.lb
5. The **Tech-c** should email to niclbdr@aub.edu.lb an UPDATE domain application request (LBDR-B) to update the **Domain** record and reflect the current **Admin-c** and **Tech-c** contacts for the domain as per the **Entity** latest instructions and any Name Server or address changes. The LBDR-B form is available for download from <http://www.aub.edu.lb/lbdr/lbdrb.txt>.

The LBDR-B is auto-parsed by a script and the **Tech-c** should receive an immediate receipt notice with a unique **LBDR Ticket Number**. Please use the LBDR Ticket Number in any follow up related to that specific update request. For the reactivation of an expired domain and the changes to take effect please permit 5 working days from the LBDR-B filing date.