

Instructions for Applying to PhD Programs

To be eligible for admission to the PhD program, an applicant must hold a Master's degree preceded by a Bachelor's degree and a secondary school certificate recognized by the Lebanese Ministry of Education as equivalent to the Lebanese Baccalaureate Part II, and recognized by the University. The applicant must also have an outstanding cumulative average, acceptable to the appropriate faculty graduate committee. Applicants other than AUB graduates must meet the **English Language Proficiency Requirement (ELPR)** described in the 2008–09 Catalogue.

A student may apply to one major only by completing just one application form Form 4, with supporting materials as outlined below. The application fee is LL75,000 or \$50.

Deadlines for Receiving Applications for Admission/Notification Dates

Applications for admission to PhD programs should be sent to the Office of Admissions as early as possible, and not later than the deadlines stated below.

For admission to	Deadline	Notification Date
Fall semester of the academic year 2009–10	April 30, 2009	By end of June 2009
Spring semester of the academic year 2009–10	November 1, 2009	By end of December 2009

A complete application includes the following items:

1. The Application Form (Form 4) to be sent along with

- a recent passport size color photograph of the applicant
- a photocopy of the applicant's identity card or passport
- an application fee of LL75,000 or \$50 or the equivalent

Please make sure to list clear and valid contact address(es), number(s), or e-mail(s) as the department(s) concerned will be contacting you for a possible interview.

2. Official transcripts of college or university records

3. **Three recommendations (Form 5)** for the major applied. Please make as many copies of the Form 5 found in this booklet as you will need to provide to those making your recommendations.

4. **Official results of the Graduate Record Examination (GRE*) General Test** for all programs in addition to the GRE Subject Tests for applicants to the PhD program in Cell and Molecular Biology or in Theoretical Physics. It is essential that an applicant's test results reach the Office of Admissions by the deadlines specified above.

5. Written statement of purpose

6. A portfolio

7. Please refer to <http://staff.aub.edu.lb/~webprov/phdProgramsAUB/phdProgramsAUB.htm> for detailed information about the specific requirements of each program.

* The GRE General and Subject Tests are computer-based tests given at AMIDEAST-Lebanon (and at other locations) from Monday to Friday throughout the year and on the second Saturday of each month. GRE bulletins are available at all AMIDEAST offices.

This page contains no information

Number: _____
 For office use only

Paste recent colored passport-size photograph.
 Do not staple.

Application for Admission to the PhD Program

To the applicant

Please consult the list of AUB program codes listed below before completing this section of the application. Then enter the program code for your choice of major.

	Major code	Semester applying for	
Doctoral Program in Arabic Language and Literature	PHD-ARLL	<input type="checkbox"/> Fall	<input type="checkbox"/> Spring
Doctoral Program in Cell and Molecular Biology	PHD-CMBL	<input type="checkbox"/> Fall	N/A Spring
Doctoral Program in Civil Engineering	PHD-ECIV	<input type="checkbox"/> Fall	<input type="checkbox"/> Spring
Doctoral Program in Electrical and Computer Engineering	PHD-EECE	<input type="checkbox"/> Fall	<input type="checkbox"/> Spring
Doctoral Program in Environmental and Water Resources Engineering	PHD-EWRE	<input type="checkbox"/> Fall	<input type="checkbox"/> Spring
Doctoral Program in Mechanical Engineering	PHD-EMCH	<input type="checkbox"/> Fall	<input type="checkbox"/> Spring
Doctoral Program in Arab and Middle Eastern History	PHD-AMEH	<input type="checkbox"/> Fall	N/A Spring
Doctoral Program in Theoretical Physics	PHD-TPHY	<input type="checkbox"/> Fall	N/A Spring

You are allowed to apply to one choice of program only.

Major Code: _____

1. Full legal name: Mr./Ms. _____ / _____ / _____ / _____
Last First Middle (or father's name) Suffix (Jr., Sr.)

In Arabic: (if applicable) _____
[Full name as it appears on passport or identity card]

2. Mother's full maiden name: _____
In English

3. Married name for women applicants: _____

4. Maiden name for women applicants: _____

5. Current mailing address: _____
mandatory Building [Complete address is mandatory: PO Box alone is not sufficient]

Street PO Box (not AUB box)

Mohafazat (County) City State Zip Code Country

Telephone: _____ / _____ Fax: _____
Home Cell

6. Permanent address: _____
Building [Complete this item only if different from address in no. 5]

Street PO Box (not AUB box)

Mohafazat (County) City State Zip Code Country

Telephone: _____ / _____ Fax: _____
Home Cell

7. E-mail address, if available: _____ @ _____
Login Name

8. Gender: Male Female

9. Date of birth: _____ / _____ / _____ (e.g., 27-JUN-1972)
Day Month Year

10. Citizenship: Lebanese Other, _____
specify

11. Country of birth: _____ Nationality: _____
[as on Passport or ID card provided with this form]

12. Passport information, if available:
Passport no.: _____ Expiration date: _____

13. Marital status: Single Married Other, _____
specify

14. List the full name(s) of mother, father, grandparent(s) who graduated from AUB:

Full name	Relationship to you	Degree	Year of graduation
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

15. List the full name(s) of mother, father, grandparent(s) currently employed by AUB:

Full name	Relationship to you	Department	ID Number
_____	_____	_____	_____
_____	_____	_____	_____

16. How do you expect to meet the cost of tuition and other expenses? Check all that apply:

Myself Sponsor Other, _____
specify

Name and address of sponsor:

Name: _____

Address: _____

Telephone: _____

17. Will you be applying for financial support from AUB? Yes No

18. Government secondary school certificate (or high school diploma) held. Please indicate type of certificate (e.g., literary, scientific).

Name and type of certificate in English / Date received

Name and type of certificate in Arabic (if applicable) / Date received

/

If Advanced Level GCE, IB, or Advanced Placement, please specify subjects passed, level, and dates.

19. List all colleges/universities attended with the dates of attendance:

Name of college/university	Location (city & country)	From (month/year)	To (month/year)	Date of graduation
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

20. Indicate the dates you have taken the GRE. Official reports of test results would be sent directly to the AUB Office of Admissions from the testing agency if you have included the AUB code no. 0902 on the GRE application form.

_____ / _____ / _____
 Month/Year Month/Year Month/Year

21. List the jobs you may have held and indicate the name of the organization:

Name of organization	Position	Inclusive dates
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

22. List academic distinctions, awards, or prizes that you have received:

23. List publications, if any, attach page if necessary:

24. Proficiency in languages:

	Writing			Reading			Speaking		
	Exc.	Good	Fair	Exc.	Good	Fair	Exc.	Good	Fair
a. English									
b. Arabic									
c. French									
d.									

25. Have you previously applied to, been accepted, or enrolled at AUB? Yes No

If yes: Applied Accepted Enrolled

Indicate faculty, academic year, and ID number:

Faculty _____ Academic year _____ ID number _____
_____/_____/_____
_____/_____/_____

26. Please give contact information (other than yours):

_____/_____
Name Relationship
_____/_____
Building Street
_____/_____/_____/_____/_____/_____
PO Box (not AUB box) Mohafazat (County) City State Zip Code Country
_____/_____/_____/_____/_____
Telephone Fax E-mail

27. Do you have any physical disabilities? If yes, please describe. The information is requested only to enable the University to better serve students.

28. Please make sure to include a statement of purpose in your application form or else your application will be considered incomplete and will not be considered.

I declare that I have read and understood the requirements and regulations stated in the university catalogue and that I will comply therewith. I certify that the information provided in this application is, to the best of my knowledge, complete and accurate. I further understand that misrepresentations or material omissions made in this application render me morally and legally liable.

Date: _____ Signature in English: _____

Signature in Arabic: (if applicable) _____

Recommendation for Admission to the PhD Program

To the applicant

You are asked to submit at least **three recommendations for the major** to which you are applying.

Please make as many copies of this form as you will need; then complete this section of the form with your name and the appropriate faculty, major, and name of recommender; then give one form to each faculty member who will be recommending you, along with an envelope addressed to:

Office of Admissions
American University of Beirut
PO Box 11-0236
Riad El Solh 1107 2020
Beirut, Lebanon

Letters of recommendation should be mailed directly to AUB.

Note: In order to avoid misunderstandings from the use of different names, the applicant's name here should be spelled the same way as on the student's application for admission.

Name of applicant: _____

Faculty: _____ Major: _____

Recommendation requested from _____
Name

1. How long have you known the applicant and in what capacity? _____

2. Please rate the applicant's ability and scholarship in comparison with other individuals you have known at comparable stages in their academic careers.

	Outstanding	Very good	Good	Fair	Poor	Inadequate opportunity to observe
Intellectual ability						
Motivation						
Imagination and creativity						
Maturity						
Academic ability						
Research potential						
Ability to work with others						
Writing ability						
Teaching ability						

3. Please give the applicant's rank relative to his/her class (e.g., 6th in 69 or % scale): _____

